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**Instructions:** Modify the text to fit your needs. Print out the sheet and cut using the guidelines provided. Be sure to avoid scaling the document, or in other words print to actual size. If you want the key color to show through, print using clear media instead of paper. The second page is setup for use with color printers when you want to use paper but have a background other than white (i.e. black, red, etc.). Highlight the table and use the “Shading” option to change the color.

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